

TITLE

Managing Remote Teams

COURSE OVERVIEW

Improve communication between your team, regardless of where team members are located. The experts say that body language is an important part of communication. How then can you successfully lead a team when all of its members are in different locations and you can't see each other?

This short and experiential training program will help you cope with the challenge of working with remote team members. Moreover, you will gain knowledge on how to create the right communication plan for your members, with practical examples and project assignments and supervision.

By completing the training programme, you will have increased your communication skills and become more effective and successful in working with remote team members.

COURSE DURATION

8 hours

DELIVERY FORMAT

Classroom

LOCATION

Classroom: 188 Syngrou Andrea Avenue, 17671 Kallithea Attica & e-class platform

COURSE OUTCOME

You will receive an ARKIAS ACADEMY Certificate.

COURSE CONTENT

- The challenges of remote teams.
- Common communication channels.
- Creating the right communication plan.
- Communication technologies & tools.
- Identifying the right recipients.
- Determining the right form of communication.
- Determining the right time to communicate.
- The importance of meetings.
- Conducting effective meetings.